

Appendix CC  
Faculty Accessibility Policy  
Department of Psychology  
(Approved: 3/6/13)

The Psychology Department is committed to providing students opportunities to interact with faculty beyond those inherent in the traditional classroom setting. It is important for students to be able to find and communicate with faculty in a reasonable time-frame . Means by which students may interact with faculty may include (but are not limited to) some combination of the following: on-campus office hours, scheduled appointments, email, telephone, Facebook, Twitter, synchronous/asynchronous online exchanges, and texting.

The specific array of opportunities may vary with the type, format, and delivery method of the class, but the expectation is that faculty will be flexible in their accessibility, available for scheduled on-campus face-to-face meetings, and responsive to student requests for information and other concerns.

Specifically, with regard to telephone messages and electronic requests (including, but not limited to, emails, Facebook posts, message board posts, and text messages), faculty are expected to respond within 36 hours Monday through Friday. Exceptions to the 36-hour policy (including response times over weekends, holidays, and breaks) must be made clear on the syllabus and must not impede students' ability to succeed in the class.

All faculty are required to include on their course syllabi clear and explicit information about their accessibility to students.