

Appendix M.
Strategic Planning and Outcome Assessment Committee
(approved: 11/1/06)

The committee is comprised of the Chair of the Department, the coordinators of the four graduate programs and two additional faculty who teach primarily undergraduate courses (8 members total). The committee is appointed by the Chair of the Department.

Responsibilities:

1. Reviews the Department's strategic plan, including goals, planning objectives, and undergraduate and graduate learning objectives
2. Ensures that data in the TracDat database are current
3. Suggests modifications to the strategic plan
4. Communicates with faculty regarding progress toward goals, problems, suggested modifications; leads strategic planning sessions involving entire faculty (e.g., retreats)
5. Develops assessment instruments and procedures for data collection
6. Assists the Chair with the Annual Institutional Effectiveness Report